

Sunny Wolf Charter School
School Director / Administrator

About the Position:

The Sunny Wolf Charter School Board of Directors is seeking a highly qualified educational leader with successful elementary teaching and educational administrative experience, preferably in a Charter or Private School for the 2024-2025 school year with a start date of August 19, 2024. Rural school experience is a plus.

The successful candidate should exhibit the following qualities and qualifications.

1. Provides visionary leadership in accordance with the school's mission and charter, while demonstrating a thoughtful, inclusive approach to governance.
2. Strong academic preparation and background with demonstrated ability to continue high academic student performance and support testing.
3. Performs classroom observations and evaluations on a regular basis and gives constructive feedback.
4. Promotes professional development opportunities for teachers and staff.
5. Promotes Art and Music in the school with lots of opportunities for participation and events.
6. Works closely with the Office Manager, Pre-school director, and SWCS Board.
7. Highly visible in the school and community; actively participates in school and community activities.
8. Demonstrates strong communication skills, (verbal, digital, and written) and communicates effectively with the staff, students, parents, community, and SWCS school board of directors, as well as the Three Rivers sponsoring school district.
9. Is approachable, accessible and listens to others with an open mind.
10. Demonstrates sensitivity and respect toward students, staff, and families.
11. A proven record of successful elementary teaching and administrative experience.
12. Understands Oregon and Federal school finance, demonstrates sound fiscal management and budgeting skills; willing to seek alternative funding strategies such as grant writing.
13. Demonstrates strong decision-making and problem-solving abilities and communicates them clearly.
14. Committed to serving and advocating for all students and staff.
15. Serves as a role model for the school, the community, and the district with integrity and honesty.

16. Desires a long-term commitment with the school.

17. Follows through with any discipline issues, (involving students or staff) that are brought to the administrator's attention, and works to bring about resolution.

The board will offer a salary range of \$72,000 to \$74,000 to the successful candidate.

The successful candidate must hold or qualify for a Charter School Registry Administrative License, or other Administrative License.

About Our School:

The Sunny Wolf Charter School is a Title 1 school located in rural Wolf Creek, Oregon and has a student population of 110, with 21 staff members. Many families are impoverished. We provide a safe environment with nutritious meals and a challenging academic program with high expectations. Our school is considered a highly performing school academically by the State of Oregon and we were named a model school by the State.

There is a teacher and assistant in every classroom. Our school is a positive environment where the students are happy and learning. Due to our small size, all teachers and students know each other.

We have lots of art opportunities, events, a school garden, and full computer lab. We have a 4-day school week, Monday-Thursday. Everyone at our school is dedicated to the students and their success.

Please visit our website at www.sunnywolfcharterschool.com .

Requirements:

- Current Resume
- Letter of Interest and Introduction
- 3 Current Professional Letters of Reference
- Copy of Administrative License or Proof of Ability to Obtain One
- 500 Word (or less) Essay on how your Leadership would Continue our Successful School.

Send to:

SWCS Board or Sunny Wolf Charter School, P.O. Box 438, Wolf Creek, OR 97497 or apply online by sending the above requested items to:

apply@sunnywolfcharterschool.com

Closing Date: March 22, 2024